

Rhineland District Library Board of Trustees
Minutes from the Regular Meeting
Tuesday, January 16, 2024, 1:00 PM
Rhineland District Library
106 North Stevens Street
Meeting Room

1. Call to order/roll call
The regular meeting of the Rhineland District Library Board of Trustees was held on 1/16/2024. Vice President Bill Freudenberg called the meeting to order at 1:02 pm. The meeting was properly noticed, and a quorum was present.
Members present: Harry Whidden, Diana Harris, Dennis Carriere, Bill Freudenberg, Ruth Jaeger, Nancy Sattler.
Members not present: Tom Kelly, Coleen Wendt, Petra Pietrzak.
Staff: Virginia Roberts, Director; Debbie Valine, Associate Director; Denise Chojnacki, Children's Services Manager; Cathy Oelrich, Adult Services Manager (rec.)
2. Approve agenda
Whidden/Carriere motion to approve agenda. All aye. Motion carries.
3. Approve December 12, 2023, Regular Board Meeting Minutes
Whidden/Carriere motion to approve December 12, 2023 minutes. All Aye. Harris abstains. Motion carries.
4. Introductions of guests in meeting – Patrick Reagan, City Administrator, Laura Tooke-Effinger; Kim Swisher, Kassie Krell Bellin, KSC; Ransey Osness, Foundation President.
5. Public Comment (limited to 2 minutes)
6. Correspondence and media
7. Review financial reports
 - a. Review / approve "City Fund 203 - Library Operations Fund" report
Harris/Jaeger motion to approve "City Fund 203 – Library Operations Fund" report. All aye. Motion carries.
 - b. Approve "RDL -- City Accounts" bills and claims
Carriere/Freudenberg motion to approve "RDL – City Accounts" bills and claims. Roll call vote – Whidden – Aye, Carriere – Aye, Kelly – Aye, Freudenberg – Aye, Jaeger – Aye, Sattler – Aye. All aye. Motion carries.
 - c. Approve "RDL -- Board Accounts" bills and claims
Freudenberg/Whidden motions to approve "RDL-Board Accounts" financial report. Roll Call vote – Whidden – Aye, Carriere – Aye, Kelly – Aye, Freudenberg – Aye, Jaeger – Aye, Sattler – Aye. All aye. Motion carries
8. Fundraising Consultant Report to the Board
9. Management reports
 - a. Director's Report
 - b. Adult Department Report
 - c. Children's Department
10. Property committee report
 - a. Furnaces
11. New Business (discussion and action, if any)
 - a. Grant Application Requests
Harris/Carriere motion to approve grant request from Rhineland Community Foundation for technology/computer updates. All Aye. Motion carries
Freudenberg/Harris motion to request the funds that were raised by the Foundation in 2022 Capital Campaign for the HVAC system. All aye. Motion carries.
 - b. BOT officer nomination committee
Bill, Ruth and Dennis.
 - c. Board annual review
Chapter 1 review – Whidden/Harris motion to defer to February. All aye. Motion carries.
 - d. Director annual review
Nancy, Diana and Harry are committee members. Harris/Whidden motion to approve cover letter, job description and review sheet to be sent out for review. All aye. Motion carried. Completed and returned by the end of January.
12. Old Business
 - a. 2024 budget
 - b. Policy

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c. Trustee Essentials

The Board of Trustees may go into executive session as allowed by Wisc. Stat. 19.85 (1) (c) to consider employment, promotion, compensation, or performance evaluation data) require a closed session. (The Board will convene in open session immediately following any closed session)

i. KSC contract

Harris/Carriere motion to go into closed session at 2:53 pm. Roll call vote. All aye. Motion carries.

Whidden/Jaeger motion to leave closed session at 3:10 pm. Roll call vote. All aye. Motion carries.

No Action taken in closed session

13. Foundation Report—Next Meeting 2/6/24

14. Friends Report—Next Meeting 1/16/24, 2/20/24

15. OCLB report—Next meeting 2/15/24, 1:00 pm

16. Town representatives report

Crescent Town Chair believes the Foundation should be raising money for operating funds, not just building and equipment.

Town of Pine Lake asked their representative to communicate the Town of Pine Lake Board is considering (*PL representative said "I don't want to say 'threatening'"*) withdrawing from the library district. They have it on their agenda for January 17, 2024, at 6:30 pm and wish to meet with other town board chairs. Pine Lake's representative to the Library board advised them regarding long-term public perception when this was discussed at the meeting in December, 2023.

17. Items for future agenda

a. Annual Report to DPI

Adjourn by consensus 3:24pm

Bill Freudenberg, Vice President or presiding member of the Board.

Date: _____

Virginia Roberts, Director

Date: _____

