

Rhineland District Library Board of Trustees

Agenda for Regular Meeting

Tuesday, October 10, 2023, 2:30 pm
Rhineland District Library Meeting Room
106 North Stevens Street

1. Call to order/roll call
The regular meeting of the Rhineland District Library Board of Trustees was held 9/12/2023. President Tom Kelly called the meeting to order at 1:02 pm. The meeting was properly noticed, and a quorum was present.
Members present: Petra Pietrzak, Harry Whidden, Coleen Wendt, Bill Freudenberg, Tom Kelly, Diana Harris, Dennis Carriere
Members not present: Ruth Jaeger, Nancy Sattler
Staff and Guests: Virginia Roberts, Director, Debbie Valine, Associate Director, Denise Chojnacki, Children's Department, Matt Persike, rec., Laura Tooke-Effinger, Kim Swisher, Kassie Krell Bellin.
2. Approve agenda
Kelly/Freudenberg motion to approve agenda, moving item 11D to early in meeting. All aye. Motion carries.
3. Approve September 12, 2023, minutes
Kelly/Whidden motion to approve September 12, 2023, minutes. All aye. Motion carries.
4. Guests in meeting
5. Public Comment (limited to 2 minutes)
6. Correspondence and media
7. Review financial reports
 - a. Review / approve "City Fund 203 - Library Operations Fund" report
Kelly/Freudenberg motion to approve "City Fund 203 – Library Operations Fund" report. All aye. Motion carries.
 - b. Approve "RDL -- City Accounts" bills and claims
Kelly/Carriere motion to approve RDL – City Accounts" bills and claims. All Aye. Motion carries.
 - c. Approve "RDL -- Board Accounts" financial report
Kelly/Carriere motion to approve "RDL – Board Accounts" financial report. All aye. Motion carries.
8. Fundraising Consultant Report to the Board
Community Engagement Committee meeting on 10/31/23 at 1:30pm.
"Thank you, Kim." ~All
9. Building Committee Report—
 - a. Joint meeting with Board—Reschedule
Joint meeting with Board rescheduled for 11/14/23 at 1:00. BOT meeting to follow.
10. New Business (discussion and action, if any)
 - a. The Board of Trustees may go into executive session as allowed by Wisc. Stat. 19.85 (1) (c) to consider employment, promotion, compensation, or performance evaluation data) require a closed session. (The Board will convene in open session immediately following any closed session)
Board called to closed session at 3:21. Reopened at 3:29.
 - i. Leave Balance Compensation
Kelly/Freudenberg motion to approve leave balance compensation equaling 80 hours pay for Director Roberts. Roll call vote – Carriere—aye; Whidden—aye; Freudenberg—aye; Kelly—aye; Pietrzak—aye. Motion carries.
 - b. Grant request
Kelly/Carriere motion to approve grant request to the RDLF regarding RDL's annual Chamber of commerce dues. All aye. Motion carries.
11. Old Business
 - a. Overdue/Late Fees
 - b. Public display space policy
 - c. Online policy access
 - d. 2024 Budget
 - i. Select date for arbitration
Date set for Tuesday 10/17/23 at 2:15 in RDL meeting room.
12. Management reports
 - a. Director's Report
 - b. Adult Department Report
 - c. Children's Department
 - d. Statistics

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- 13. Property committee report
 - a. Stevens Street property—rent increased \$25 monthly.
- 14. Foundation Report—Next Meeting 11/7/2023
- 15. Friends Report—Next Meeting 10/17//2023
- 16. OCLB report
 - a. County Board 10/11/2023
 - b. Next meeting 11/16/2023 1pm
- 17. Town representatives report
- 18. Items for future agenda
 - a. Foundation MOA
- 19. Adjourn

Meeting was adjourned at 3:44

Tom Kelly, President or Bill Freudenberg, Vice President

_____ Date: _____

Virginia Roberts, Director

_____ Date: _____