

Rhineland District Library Board of Trustees

Minutes from Regular Meeting

1:00 pm, Tuesday, July 11, 2023

Rhineland District Library

106 North Stevens Street

Meeting Room

1. Call to order/roll call

The regular meeting of the Rhineland District Library Board of Trustees was held 7/11/2023. Vice President Bill Freudenberg called the meeting to order at 1:00 pm. The meeting was properly noticed, and a quorum was present.

Members present: Petra Pietrzak, Dennis Carriere, Harry Whidden, Ruth Jaeger, Coleen Wendt, Nancy Sattler, Bill Freudenberg, Tom Kelly, Diana Harris.

Staff and Guests: Debbie Valine, Associate Director, Denise Chojnacki, Children's Department, Cathy Oelrich, Adult Services Manager, rec., Laura Tooke-Effinger.

2. Approve agenda

Whidden/Carriere motion to approve the agenda, All aye. Motion carries.

3. Approve June 13, 2023, minutes

Freudenberg/Pietrzak motion to approve the June 13th minutes. All aye. Motion carries.

4. Guests in meeting – Laura Tooke-Effinger

5. Public Comment (limited to 2 minutes)

6. Correspondence and media

7. Review financial reports

a. Review / approve “City Fund 203 - Library Operations Fund” report

Kelly/Freudenberg motion to approve “City Fund 203”- Library Operations Fund” report. All aye. Motion carries.

b. Approve “RDL -- City Accounts” bills and claims

Kelly/Freudenberg motion to approve “RDL – City accounts” bills and claims. Roll Call vote – Jaeger-Aye, Pietrzak -Aye, Whidden – Aye, Freudenberg -aye, Kelly-Aye, Wendt – Aye, Carriere – Aye, Harris – Aye, Sattler – Aye. All aye. Motion carries.

c. Approve “RDL -- Board Accounts” financial report

Kelly/Carriere motion to approve “RDL-Board Accounts” financial report. Roll Call vote – Jaeger-Aye, Pietrzak -Aye, Whidden – Aye, Freudenberg -aye, Kelly-Aye, Wendt – Aye, Carriere – Aye, Harris – Aye, Sattler – Aye. All aye. Motion carries.

8. New Business (discussion and action, if any)

a. Approve Budget Amendment 2023-03

Carriere/Kelly motion to approve budget amendment 2023-03. All aye. Motion carries.

b. Ethics and Conflict of Interest Policy – read, sign, and give to Virginia.

c. 2023 Budget

d. Overdue/Late Fees – **still up for discussion. Thoughts to shorten the billed status date on new materials to generate bills faster, leave the rest at current date range.**

9. Old Business

a. The Board may go into executive session as allowed by Wisc. Stat. 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The Board will reconvene in open session immediately following any closed session.

b. KSC Contract

Kelly/Whidden motion to go into closed session 1:35pm. Roll Call Vote - Jaeger-Aye, Pietrzak - Aye, Whidden – Aye, Freudenberg -aye, Kelly-Aye, Wendt – Aye, Carriere – Aye, Harris – Aye, Sattler – Aye. All aye. Motion carries.

Kelly/Whidden motion to return to open session 1:41 pm. Roll Call Vote - Jaeger-Aye, Pietrzak - Aye, Whidden – Aye, Freudenberg -aye, Kelly-Aye, Wendt – Aye, Carriere – Aye, Harris – Aye, Sattler – Aye. All aye. Motion carries.

Whidden/Freudenberg motion to approve contract as presented. Roll Call Vote - Jaeger-Aye, Pietrzak -Aye, Whidden – Aye, Freudenberg -aye, Kelly-Aye, Wendt – Aye, Carriere – Aye, Harris – Aye, Sattler – Aye. All aye. Motion carries.

10. Management reports

a. Director's Report

b. Adult Department Report

c. Children's Department

Rhinelander District Library Board of Trustees
Minutes from Regular Meeting
1:00 pm, Tuesday, July 11, 2023
Rhinelander District Library
106 North Stevens Street
Meeting Room

- d. Statistics
- 11. Property committee report
 - a. Pelham 1
 - Board gives the director permission to re-rent the property out with the month-to-month agreement that was voted on by the board in June.**
- 12. Foundation Report
- 13. Friends Report—Next Meeting 7/18/2023
- 14. Building Committee Report—Next Meeting TBD
- 15. OCLB report Next Meeting 7/20/2023, 1pm
- 16. Town representatives report – **Pine Lake requests # of cardholders that are equaling the materials check out.**
- 17. Items for future agenda
- 18. Adjourn
 - Meeting was adjourned at 2:12pm.**

Tom Kelly, President or Bill Freudenberg, Vice President

_____ Date: _____

Virginia Roberts, Director

_____ Date: _____

