

Rhineland District Library Board of Trustees
Minutes from the Regular Meeting
Tuesday, June 13, 2023, 1:00 pm
Rhineland District Library
106 North Stevens Street
Meeting Room

1. Call to order/roll call

The regular meeting of the Rhineland District Library Board of Trustees was held 6/13/2023. Vice President Bill Freudenberg called the meeting to order at 1:00 pm. The meeting was properly noticed, and a quorum was present.

Members present: Petra Pietrzak, Dennis Carriere, Harry Whidden, Ruth Jaeger, Coleen Wendt, Nancy Sattler, Bill Freudenberg.

Members Absent: Tom Kelly, Diana Harris

2. **Staff and Guests:** Debbie Valine, Associate Director, Denise Chojnacki, Children's Department, Cathy Oelrich, Adult Services Manager, rec., Laura Tooke-Effinger.

3. Approve agenda

Whidden/Carriere motion to approve the agenda. All aye. Motion carries.

4. Approve May 9, 2023, minutes

Pietrzak/Wendt motion to approve May 9, 2023, minutes. All aye. Motion carries.

5. Guests in meeting – Laura Tooke-Effinger

6. Public Comment (limited to 2 minutes)

7. Correspondence and media

8. Review financial reports

a. Review / approve "City Fund 203 - Library Operations Fund" report

Carriere/Pietrzak motion to approve "City Fund 203 – Library Operations Fund" report. All aye. Motion carries.

b. Approve "RDL -- City Accounts" bills and claims

Sattler/Pietrzak motion to approve "RDL-City accounts" bills and claims. Roll Call vote – Jaeger-Aye, Pietrzak-Aye, Freudenberg – Aye, Carriere-Aye, Whidden-Aye, Wendt – Aye, Sattler- Aye. All aye. Motion carries.

c. Approve "RDL -- Board Accounts" financial report.

Carriere/Wendt motion to approve "RDL-Board Accounts" financial report. Roll Call vote: Jaeger-Aye, Pietrzak-Aye, Freudenberg – Aye, Carriere-Aye, Whidden-Aye, Wendt – Aye, Sattler- Aye. All aye. Motion carries.

9. New Business (discussion and action, if any)

a. Cross County Payment Letters – **Due to Mail July 1st.**

b. Trustee Essentials – **Be prepared for July meeting.**

c. Chapter 1

d. Joint Library District Agreement

e. Grant request – **NWC up to \$5k**

Sattler/Whidden motion to approve director to write grant to NWC up to \$5,000. All aye. Motions carries.

f. The Board may go into executive session as allowed by Wisc. Stat. 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The Board will reconvene in open session immediately following any closed session.

Pietrzak/Whidden Motion to go into closed session. Roll call. All ayes. Session closed at 1:31 pm

i. KSC Contract

Whidden/ Freudenberg motion to return to open session, Roll call. All ayes. Return to open session at 2:03 pm

Sattler/Wendt Motion to approve KSC contract with changes presented at July 11 meeting. All ayes. Motion carries.

10. Old Business

11. Management reports

a. Director's Report

b. Adult Department Report

c. Children's Department

Rhineland District Library Board of Trustees
Minutes from the Regular Meeting
Tuesday, June 13, 2023, 1:00 pm
Rhineland District Library
106 North Stevens Street
Meeting Room

- d. Statistics
- 12. Property committee report
 - a. Annual Leases
Whidden/Pietrzak motion to change all leases for the rental properties to month to month upon renewal. All aye. Motion carries.
- 13. Foundation Report – **Approved a fundraising event for October at JWMS, sent out letters.**
- 14. Friends Report—Next Meeting 6/20/2023
- 15. Building Committee Report—Next Meeting TBD – **Joint Meeting with BOT 7/11/23.**
- 16. OCLB report on 5/18/2023 Meeting—Next Meeting 7/20/2023, 1pm
- 17. Town representatives report – **Denise is speaking to crescent tb 6/14; Pelican is very interested in statistics; Newbold has 3 new members.**
- 18. Items for future agenda
 - a. Ethics
 - b. Contract
 - c. Library fines
 - d. Performance review
- 19. Adjourn
Meeting was adjourned at 2:22 pm.

Tom Kelly, President or Bill Freudenberg, Vice President

_____ Date: _____

Virginia Roberts, Director

_____ Date: _____

