

# Rhineland District Library Board of Trustees

## Minutes from Regular Meeting

Tuesday, March 14, 2023, 3:45 PM

Rhineland District Library

106 North Stevens Street

Meeting Room

1. Call to order/roll call

**The regular meeting of the Rhineland District Library Board of Trustees was held 3/14/2023.**

**President Tom Kelly called the meeting to order at 3:46 pm. The meeting was properly noticed, and a quorum was present.**

**Members present:** Dennis Carriere, Bill Freudenberg, Harry Whidden, Tom Kelly, Ruth Jaeger

**Members Absent:** Donna LeClair, Diana Harris, Laura Tooke-Effinger, Petra Pietrzak.

**Staff and Guests:** Debbie Valine, Associate Director, Denise Chojnacki, Children's Department, Cathy Oelrich, Adult Services Manager, rec.

2. Approve agenda

**Whidden/Carriere motion to approve the agenda. All aye. Motion carries.**

3. Approve February 14, 2023, Regular Board Meeting Minutes

**Freudenburg/Whidden motion to approve the minutes from February 14<sup>th</sup> with date correction. All aye. Motion carries.**

4. Introductions of guests in meeting

5. Public Comment (limited to 2 minutes)

6. Correspondence and media

7. Review financial reports

- a. Review / approve "City Fund 203 - Library Operations Fund" report

**Kelly/ Freudenburg motion to approve "City Funds 203-Library Operations Funds" Report. All aye. Motion carries.**

- b. Approve "RDL -- City Accounts" bills and claims

**Freudenburg/Kelly motion to approve "RDL-City Accounts" bills and claims. Roll call vote: Carriere – Aye, Freudenberg – Aye, Whidden – Aye, Jaeger – Aye, Kelly – Aye. All aye. Motion carries.**

- c. Approve "RDL -- Board Accounts" bills and claims

**Kelly/Carriere motion to approve "RDL-Board Accounts" bills and claims. All aye. Roll call vote: Carriere – Aye, Freudenberg – Aye, Whidden – Aye, Jaeger – Aye, Kelly – Aye. Motion carries**

8. New Business (discussion and action, if any)

Old Business

- a. Building open update

- b. Policy

**Kelly/Whidden motion to approve chapter 6 policy update clarification for when a person can get a library card without a parent/guardian to 18 years old. WI State Statute 43.30 (1m) which notes that Parents/Guardians may not request the library records of those 16 or older. This includes use of a public computer. All Aye. Motion carries.**

- c. Trustee Essentials

- d. Grant Application Requests

9. Management reports

- a. Director's Report

- b. Adult Department Report

- c. Children's Department

- d. Statistics

10. Property committee report

Elevator

11. Foundation Report

Ruth Jaeger gave update from foundation. **Kelly/ Freudenburg motion to accept the Foundation's proposal for a capital campaign to fix the steps on the Carnegie entrance. All aye. Motion carries.**

12. Friends Report—Next Meeting 3/21/2023

13. Building Committee Report—Next Meeting 3/24 1:30 pm

- a. Meeting summary 3/7/23

- b. Accept minutes 1/27/23

**Carriere/Whidden motion to accept the minutes from 1/27/23. All aye. Motion carries.**

- c. Set Joint Meeting April 11, 1:00 pm

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- 14. OCLB report—2/9/23  
    Next Meeting 5/18/23
- 15. Town representatives report
- 16. Items for future agenda
  - a. Chapter 6 Policy
  - b. Foundation Capital Campaign price quote
  - c. Findorf contract
  - d. Meeting Times

Adjourn

**The meeting was adjourned at 4:43pm.**

Tom Kelly, President or Bill Freudenberg, Vice President

\_\_\_\_\_ Date: \_\_\_\_\_

Virginia Roberts, Director

\_\_\_\_\_ Date: \_\_\_\_\_

