

Rhineland District Library Board of Trustees

Minutes from Regular Meeting

Tuesday, January 17, 2023, 3:45 PM

Rhineland District Library

106 North Stevens Street

Meeting Room

1. Call to order/roll call

The regular meeting of the Rhineland District Library Board of Trustees was held 1/17/2023.

President Tom Kelly called the meeting to order at 3:46 pm. The meeting was properly noticed, and a quorum was present.

Members present: Dennis Carriere, Bill Freudenberg, Diana Harris, Laura Tooke-Effinger, Harry Whidden, Tom Kelly, Petra Pietrzak

Members Absent: Donna LeClair, Ruth Jaeger

Staff and Guests: Debbie Valine, Associate Director, Denise Chojnacki, Children's Department, Cathy Oelrich, Adult Services Manager, rec.

2. Approve agenda

Whidden/Kelly motion to approve agenda. All aye. Motion carries.

3. Approve December 13, 2022, Regular Board Meeting Minutes

Kelly/Tooke-Effinger motion to approve minutes from the December 13th with correct to Donna's last name. All approve. Freudenberg abstains. Motion carries.

4. Introductions of guests in meeting

5. Public Comment (limited to 2 minutes)

6. Correspondence and media

7. Review financial reports

a. Review / approve "City Fund 203 - Library Operations Fund" report

Carriere/Pietrzak motion to approve "City Funds 203-Library Operations Funds. All Aye. Motion carries.

b. Approve "RDL -- City Accounts" bills and claims

Kelly/Freudenberg motion to approve "RDL-City Accounts" bills and claims. All aye. Motion carries.

c. Approve "RDL -- Board Accounts" bills and claims

Harris/Pietrzak motion to approve "RDL-Board Accounts" bills and claims. All aye. Motion carries.

8. New Business (discussion and action, if any)

a. Grant Application Requests

i. IEEE Science Kit Public Libraries - \$1200

ii. Room Tax Marketing - \$2500

iii. Rhineland Community Foundation – 2 AEDs and weather radio

iv. Wisconsin Arts Board – 2024 programs

Kelly/Tooke-Effinger motion to approve grant application requests. All aye. Motion carries.

b. Election of officers

Kelly/Whidden motion to nominate Kelly For President, Freudenberg for Vice President. All aye. Motion carries.

c. Board annual review – **postpone to a later date. Carriere officially resigned from the personnel committee.**

d. Director annual review – **revisit in February**

9. Old Business

a. Building open update

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b. Policy – Chapter 7 review

c. Trustee Essentials

10. Management reports

a. Director's Report

b. Adult Department Report

c. Children's Department Report

11. Property committee report

Updated meeting room technology

Kelly/Whidden motion to accept estimate for meeting room technology. Tooke-Effinger mentioned the school district is moving away from the projectors and going with smart screens that can be ported into. All aye. Motion carries.

12. Foundation Report

13. Friends Report—Next Meeting 1/17/2023, 2/21/2023

14. Building Committee Report—Next Meeting 1/19/2023

a. Meeting summary 12/16/2022

b. Accept minutes 11/17/2022

Carriere/Freudenberg motion to accept minutes from 11/17/22. All aye. Motion carries.

15. OCLB report—Next meeting 2/9/2023

16. Town representatives report

17. Items for future agenda

a. Annual Report to DPI

18. Adjourn

Adjourned at 4:45 pm.

Meeting adjourned at 4:56pm.

Tom Kelly, President or Donna LeClair, Vice President

Date: _____

Virginia Roberts, Director

Date: _____

