

Rhineland District Library Board of Trustees
Minutes for Regular Meeting
Tuesday, February 9, 2021, 2:30 PM
Rhineland City Hall
135 South Stevens Street
Council Chambers

Due to precautions concerning COVID-19 this meeting will have a remote attendance option.

Details for attendance to the virtual meeting room are listed on a separate page accompanying this agenda. The Board of Trustees may go into executive session as allowed by Wisc. Stat. 19.85 (1) (c) to consider employment, promotion, compensation, or performance evaluation data) require a closed session. (The Board will convene in open session immediately following any closed session)

1. Call to order/roll call

The regular meeting of the Rhineland District Library Board of Trustees was held on 2/12/2021. President Dennis Carriere called the meeting to order at 2:33 P.M. The meeting was properly noticed, and a quorum was present.

MEMBERS PRESENT: Dennis Carriere, Harry Whidden, Laura Tooke Effinger, Carla Chropkowski & Tom Kelly. Brett Childs joined the meeting at 3:06 pm

MEMBERS ABSENT: Cindy Skinner, Lloyd Gauthier & Donna LeClair.

DIRECTOR: Virginia Roberts

STAFF & OTHER GUESTS: Debbie Valine, Associate Director, Denise Chojnacki, Children's Librarian, Cathy Oelrich, Adult Services Manager. Jamie Taylor from the Northwood River News.

2. Approve agenda

Kelly/Whidden motion to approve agenda amended agenda, moving the closed session between the OCLB and Town Representatives Report items of the meeting. All aye. Motion approved

3. Approve January 12, 2021, Regular Board Meeting Minutes

Chropkowski/Tooke Effinger motion to approve the December regular board meeting minutes. All aye. Motion carries.

4. Introductions of guests in meeting

5. Review financial reports

a. Review / approve "City Fund 203 - Library Operations Fund" report

Chropkowski/Tooke Effinger motion to approve City Fund 203 – Library Operations Fund. All aye. Motion carries

b. Approve "RDL -- City Accounts" bills and claims

Tooke Effinger/Kelly motion to approve RDL – City Accounts bills and claims. All aye. Motion carries.

c. Approve "RDL -- Board Accounts" bills and claims

Whidden/Tooke Effinger motion to approve RDL – Board Accounts bills and claims. All aye. Motion carries.

6. New Business (discussion and action, if any)

a. Election of officers

Whidden nominates Kelly for President of the board. Tooke Effinger/Whidden motions to accept nomination of Kelly as board president by unanimous consent. All aye. Motion carries.

Whidden nominates LeClair for Vice President of the board. Tooke Effinger/Kelly motions to accept nomination of LeClair as board Vice President by unanimous consent. All aye. Motion carries.

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- b. Grant requests
 - Tooke Effinger/Chropkowski motions to ask for updating of plat books and other county record materials as needed.**
 - Kelly/Tooke Effinger motion to release Holiday Book Funds from 2020 campaign to library after campaign ends in February. All Aye. Chropkowski abstains. Motion carries.**
 - c. Director's annual evaluation update – Closed session at March 9th meeting to discuss
7. Old Business
 - a. Library open
 8. Management reports
 - a. Director's Report – **Discussed, no action**
 - b. Adult Department Report – **Discussed, no action**
 - c. Children's Department – **Discussed, no action**
 9. Property committee report– **Nothing to report**
 10. Foundation Report—Meeting February 2, 2021, next regular meeting March 2. Chropkowski stepped down as president, to assume treasurer role. Potential movement of meeting to later time to allow for participation from people who work during the day. HBF has raised the most money ever.
 11. Friends Report– **Nothing to report**
 12. Building committee—February 11, 10:30 am – **Tabled until March meeting. Building committee has not met to accept minutes.**
 - a. Community engagement
 - b. Conceptual drawings discussion
 - c. Acceptance of the minutes of:
 - i. January 14, 2021
 - ii. January 21, 2021
 - iii. January 29, 2021
 13. OCLB—Next Meeting February 11
 14. New Business (discussion and action, if any) Roll call vote to close session
 - a. The Board of Trustees may go into executive session as allowed by Wisc. Stat. 19.85 (1) (c) to consider employment, promotion, compensation, or performance evaluation data) require a closed session. (The Board will convene in open session immediately following any closed session)
 - i. Leave time balance compensation
 1. Roll Call Vote to close session: **Kelly/ Tooke-Effinger motion to approve closed session at 3:20 PM. All aye in roll call vote. Motion carries.**

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2. Roll Call Vote to leave closed session: **Kelly/ Whidden open session at 3:30 PM. All aye in roll call vote, Motion carries.**
3. **Kelly/Tooke-Effinger motion to approve former regular, part-time employee, Catherine Krupinski, have her vacation and compensation leave balance paid to her in a single payment. Sick Leave is not part of this payout compensation as stated in RDL Personnel Policy, Chapter 4. Roll call vote: Carriere, Aye; Whidden, Aye; Tooke-Effinger, Aye; Kelly, Aye; Chropkowski, Nay; Childs, Aye. Motion carries.**
15. Town representatives report – **Pine Lake is running an ad for their open board member position. Newbold chair is taking recommendations for their open seat.**
16. Items for future agenda
 - a. Review RDL Policy, Chapter 1—Bylaws & Chapter 4—Personnel
 - b. Trustee Essentials 1 & 2
17. Adjourn
Meeting was adjourned at 3:34 pm.

Approved:

Dennis Carriere, President or Donna LeClair, Vice President

Virginia Roberts, Director

Date: _____