

Rhineland District Library Board of Trustees

Agenda for Regular Meeting

Tuesday, May 12, 2020, 2:30 PM

Due to precautions concerning COVID-19 this meeting will be held by remote attendance only.

Details for attendance to the virtual meeting room are listed below.

The Board of Trustees may go into executive session as allowed by Wisc. Stat. 19.85 (1) (c) to consider employment, promotion, compensation or performance evaluation data) require a closed session. (The Board will convene in open session immediately following any closed session)

1. Call to order/roll call
The regular meeting of the Rhineland District Library Board of Trustees was held on 04/14/2020. Co-Chair Dennis Carriere, called the meeting to order at 2:30 P.M. The meeting was properly noticed, and a quorum was present.
2. MEMBERS PRESENT: Dennis Carriere, Donna LeClair, Brett Childs, Laura Tooke Effinger, Harry Whidden, Carla Chropkowski, Lloyd Gauthier
3. DIRECTOR: Virginia Roberts
STAFF AND OTHER GUESTS: Debbie Valine, acting Associate Director; Jamie Taylor, reporter, Rhineland River News
4. Approve agenda
Whidden/Gauthier motion to approve amended agenda, moving the closed session to the end of the meeting. All aye. Motion approved
5. Approve March 16, 2020, Emergency Board Meeting Minutes
Whidden/Tooke Effinger Motion to approve the March 16, 2020 Emergency Board Meeting Minutes. Gauthier abstained as not present. All aye.. Motion approved.
6. Approve April 15, 2020, Regular Board Meeting Minutes
Tooke Effinger/ Whidden Motion to approve the April 15 2020, Regular Board Meeting Minutes. Gauthier abstained as not present. All aye. Motion approved.
7. Introductions of guests in meeting
8. Review financial reports
 - a. Review / approve "City Fund 203 - Library Operations Fund" report
Chropkowski/Tooke Effinger motion to approve the current City Fund 203 budget report. All aye. Motion carries.
 - b. Approve "RDL -- City Accounts" bills and claims
Tooke Effinger/Chropkowski motion to approve the April bills. All aye. Motion carries.
 - c. Approve "RDL -- Board Accounts" bills and claims
Chropkowski/Tooke Effinger motion to approve the April Board bills. All aye. Motion carries.
9. New Business (discussion and action, if any)
 - a. Curbside service
Chropkowski/ Tooke Effinger motion the Rhineland District Library will offer curbside service for materials pickup by the week of May 17, 2020. All aye. Motion carries.

- b. The Board of Trustees may go into executive session as allowed by Wisc. Stat. 19.85 (1) (c) to consider employment, promotion, compensation or performance evaluation data) require a closed session. (The Board will convene in open session immediately following any closed session)
 - i. Leave time balance compensation

Whidden/ Tooke Effinger motion to approve closed session at 3:07 PM. All aye in roll call vote. Motion carries.

Tooke Effinger/ Chropkowski open session at 3:14 PM. All aye in roll call vote, Motion carries.

Whidden/Tooke Effinger motion to approve former Associate Director/ Children's Department head, Tom Hurlburt, have his remaining sick leave balance paid to him in a single payment. All ayes in roll call vote. Motion carries.

10. Management reports

- a. Director's Report
- b. Adult Department Report
- c. Children's Department

All reports accepted as written

11. Property committee report **None**

12. Town representatives report **None**

13. Items for future agenda

14. Adjourn

Whidden/Tooke Effinger motion to adjourn the meeting. All aye. Motion carries.
The meeting was adjourned at 3:18pm.

Approved:

Dennis Carriere, Co-Chair or Donna Le Clair, Co-Chair

Virginia Roberts, Director _____

Date: _____