

Rhineland District Library Board of Trustees

Minutes for Regular Meeting

Tuesday, July 14, 2020, 2:30 PM

Rhineland City Hall

135 South Stevens Street

Council Chambers

1. Call to order/roll call
2. The regular meeting of the Rhineland District Library Board of Trustees was held on 7/14/2020. President Dennis Carriere called the meeting to order at 2:30 P.M. The meeting was properly noticed, and a quorum was present.
MEMBERS PRESENT: Dennis Carriere, Donna LeClair, Brett Childs, Harry Whidden, Cindy Skinner, Carla Chropkowski, Tom Kelly, Lloyd Gauthier, Laura Tooke Effinger.
DIRECTOR: Virginia Roberts
STAFF & OTHER GUESTS: Debbie Valine, Associate Director; Denise Chojnacki, Children's Librarian; Cathy Oelrich, Adult Department Manager; Jamie Taylor, Reporter, Rhineland River News
3. Approve June 9, 2020, Regular Board Meeting Minutes
Whidden/Chropkoski motion to approve amended agenda adding Debbie Valine and Denise Chojnacki's name to #6, item e, Associate Director position and item f, Children's Dept. Head Position, respectively. All aye. Motion approved.
4. Introductions of guests in meeting
5. Review financial reports
 - a. Review / approve "City Fund 203 - Library Operations Fund" report
Chropkowski/Childs motion to approve the current City Fund 203 budget report. All aye. Motion carries.
 - b. Approve "RDL -- City Accounts" bills and claims
Kelly/LeClair motion to approve the June bills. All aye. Motion carries.
 - c. Approve "RDL -- Board Accounts" bills and claims
Chropkowski/Tooke Effinger motion to approve the June Board bills. All aye. Motion carries.
6. New Business (discussion and action, if any)
 - a. Budget introduction
 - b. Library opening report
 - c. Staff position descriptions
 - d. Strategic Plan update
Whidden/LeClair motion to delay the Strategic plan due date until November 30th. LeClair/Childs are part of the board committee to work with director on putting together plan. All aye. Motion carries.
 - e. Lease for 107 Pelham (lower)
Whidden/Kelly motion to keep lease at same rate for next year. All aye. Motion carries.
7. Management reports
 - a. Director's Report
 - b. Adult Department Report
 - c. Children's Department
All reports accepted as written
8. Property committee report **None**
9. Town representatives report

Chropkowski asked for timeframe to increase open hours. Director stated we'd likely hold the current pattern until Labor Day.

10. Items for future agenda

11. Adjourn

Whidden/Tooke Effinger motion to adjourn the meeting. All aye. Motion carries. The meeting was adjourned at 3:06pm.

Approved:

Dennis Carriere, President or Donna LeClair, Vice President

Virginia Roberts, Director

Date: _____