

**RHINELANDER DISTRICT LIBRARY
BOARD OF TRUSTEES
BUILDING COMMITTEE MEETING
October 23, 2019, 3:00 p.m.**

1. **CALL TO ORDER**

The Building Committee meeting was called to order by Committee Chair Jane Roe at 3:05 p.m. Proper notification was given to the press and the public.

MEMBERS PRESENT: Jan Baer, Dennis Carriere, Mary Meek, Virginia Roberts, Jane Roe, Mona Tifft, Debbie Valine (recorder), Gale Willcox

MEMBERS ABSENT: Tom Hurlburt, Tom Waydick, Harry Whidden

GUESTS: Cathy Krupinski

2. **APPROVE AGENDA**

- **Carriere/Willcox motion to approve the agenda. All aye. Motion carried.**

3. **REGULAR MEETING MINUTES**

- **Willcox/Tifft motion to approve the Building Committee meeting minutes of September 4, 2019. Carriere abstains. All other aye. Motion carried.**

4. **NEW BUSINESS**

A. *Final cost of interior vestibule and exterior door.* Roberts said the final cost of the Carnegie entrance renovation was \$21,643.40. Roe asked that a detailed breakdown be distributed next month with the minutes.

B. *Exterior entry way needs.* Carriere came in the Carnegie entrance today and noted one of the railings is loose. He suggests we put a railing down the center. Roe asked if we had cost estimates for that, and Tifft said no. The committee discussed possible railing configurations. Tifft said we may want to remove the side railings if one is put down the center, but Baer disagrees. However, Tifft said too many railings causes problems with snow removal.

Roe asked if why the bollards would be removed. Tifft said we do not yet know how much cost/effort would be involved. Meek reiterated putting planters on top if they are not removed. Tifft will get estimates for removing them along with concrete repairs to the sidewalk and steps.

Roberts said the exterior tiling in front of the door is cracked. The committee would like to preserve this original feature if it could be repaired and a translucent non-slip coating be put over the tile.

C. *Furnishing entryway.* Willcox still like to see a bench to hide salt. Tifft is concerned salt will spill and rot the bench. Solutions to this may include buying a cheaper bench that can be replaced or lining the inside. The bench also needs to hold a large enough quantity of salt. Roberts will look into benches. (Baer left the meeting at 3:32 p.m.)

Roe likes the ideas of historic photos and a donor wall. Tifft/Roberts said the donor plaque from the

1980s could be moved and added to, along with the groundbreaking shovel. Roberts would like to install a locked display cabinet for government meeting postings. Meek’s concern about that is keeping the entrance looking historic and attractive. (Meek left the meeting at 3:50 p.m.)

D. *Identifying future potential projects.* Roberts noted future projects on the library’s wishlist include furniture, new flooring, fixing the front entryway leak, fixing the back entryway leak and ice dam, and basement waterproofing. She distributed a handout of additional items. Valine said the first priority should be the front entryway leak so that no damage occurs to the renovated bathrooms, and Tiftt agreed. Roe noted we need to hire an expert who can recommend repair solutions. Roberts has identified several firms in the area with structural engineers, and will contact WVLS to see if other libraries have recommendations. Roe suggested looking at a snow fence or other means of keeping snow away from the entrance. Willcox noted the Foundation might be willing to raise capital for a structural engineer.

- **Carriere/Willcox motion directing Roberts to obtain estimates for hiring a structural engineer to develop and present options for the former front entrance.**

5. PUBLIC INPUT

Krupinski said she is happy to see the committee address the old foyer.

6. NEXT MEETING

The next meeting is scheduled for Wednesday, November 6, at 3:00 p.m. in the library meeting room.

8. ADJOURN

- **Tiftt/Valine motion to adjourn at 4:10 p.m.**

Approved:

Jane Roe, Chair _____

Date _____