

**RHINELANDER DISTRICT LIBRARY
BOARD OF TRUSTEES
REGULAR MONTHLY MEETING**

Tuesday, September 11, 2018
2:30 P.M.

1. CALL TO ORDER

The regular meeting of the Rhinelander District Library Board of Trustees was held 09/11/2018. President, Jane Roe, called the meeting to order at 2:30 P.M. The meeting was properly noticed and a quorum was present.

MEMBERS PRESENT: Jane Roe, Dennis Carriere, Brett Childs, Kelli Jacobi, Tom Kelly, Amber O'Casey, Renee Tenderholt, Harry Whidden

MEMBERS ABSENT: Lloyd Gauthier

DIRECTOR: Virginia Roberts

STAFF AND OTHER GUESTS PRESENT: Tom Hurlburt, Debbie Valine, April Lammert, Cindy Weddle (recorder)

2. APPROVE AGENDA

- The agenda has been properly posted and sent to the media.
- **Whidden/Kelly motion to approve the current agenda. All aye. Motion carried.**

3. REGULAR MEETING MINUTES

- **Carriere/Tenderholt motion to approve minutes of the regular Board meeting of 08/14/2018. All aye. Motion carried.**

4. WELCOME GUESTS:

April Lammert

5. ANNOUNCEMENTS AND ITEMS OF INFORMATION

A. Comments (Limited to 2 minutes per person)

- No longer receiving the State Journal. Rumors that the Journal Sentinel and USA Today also will no longer be delivered north of Wausau.
- The library will receive the VFW Wisconsin newspaper for free.

B. PATRON COMMENTS AND CORRESPONDENCE

- Roberts hands out correspondence.

6. REVIEW FINANCIAL REPORTS

A. REVIEW/APPROVE CURRENT BUDGET REPORT

- **Jacobi/Childs motion to approve the current budget report. All aye. Motion carried.**

B. APPROVE BILLS AND CLAIMS

- This will be the third year that the library will hand out the US Constitutions.
- **Kelly/Jacobi motion to approve August bills. All aye. Motion carried.**

C. APPROVE BOARD CONTROLLED FUND BILLS AND CLAIMS

- **Carriere/Childs motion to approve Board-controlled bills and claims as presented. All aye. Motion carried.**

D. 2019 BUDGET (POSSIBLE CLOSED SESSION DUE TO INDIVIDUAL STAFF)

- Roberts handed out two budget proposals. The numbers are not firm, due to health insurance rates not being available yet.
- **O'Casey/Kelly motion to approve the proposed 2019 proposed budget of a 184 increase. All aye. Motion carried.**

7. CURRENT BUSINESS (DISCUSSION AND ACTION, IF ANY)

A. POLICY SECTION CHAPTER 3, FINANCIAL POLICIES

- Investment policy simplified
- No action.

8. MANAGEMENT REPORTS

A. DIRECTOR'S REPORT

Library strategic planning coming up on September 21st.
Open meeting on October 22nd about how the municipal budget works.

B. ADULT DEPARTMENT REPORT

Discussed. No action.

C. CHILDRENS DEPARTMENT

Discussed. No action.

9. PROPERTY COMMITTEE REPORT

A. SECURITY CAMERA ESTIMATES

- Roberts would like to wait for a 4th estimate and then will present the proposals to the Foundation.
- Whidden requested that the two top companies present their proposals to the Board at the next meeting. Roberts will arrange.

10. BUILDING COMMITTEE REPORT

a. CARNEGIE ENTRY ESTIMATES

- Discussed. No action.

11. STRATEGIC PLANNING COMMITTEE REPORT

- Discussed having a community survey about library services. Roberts looking into mailing lists.

12. FOUNDATION REPORT

- Discussed. No action.

13. FRIENDS OF THE LIBRARY REPORT

- Next meeting September 18th at 1:00 PM
- Will have a fall booksale.

14. TOWN REPRESENTATIVES REPORT

- No reports.

15. ITEMS FOR NEXT AGENDA

Kelly will invite the new city administrator to the October board meeting.

16. ADJOURN

- **Tenderholt/Jacobi motion to adjourn the meeting. All ayes. Motion carried.**

The meeting was adjourned at 3:53 P.M.

Approved:

Jane Roe, President _____

Virginia Roberts, Director _____

Date _____